

GENERAL RV TRAVEL CHECKLIST DEPARTURE

DEPARTURE	
	Check tow vehicle tire pressure
	Check RV tire pressure
	Check RV wheel lug nut torque
	Fuel up the tow vehicle
	Clean tow vehicle windows and mirrors
	Arrange breakable items in fridge to prevent breakage
	Fill drinking water containers
	Make sure roof mounted TV antenna is lowered
	Make sure solar panels are lowered and secured
	Collect and store all items from outside the RV (Chairs, mats, wheel covers, grills, etc.)
	Put bikes on rack and secure
	Secure items inside cabinets, storage compartments, and refrigerator
	Secure items on kitchen sink and counter
	Secure items on bathroom sink, vanity, & night stands
	Secure items in shower
	Remove all items from the walls
	Secure all other loose items
	Latch shower and closet doors, and bathroom door, and slider doors
	Tie down cabinet doors where necessary
	Make sure refrigerator doors are latched tightly
	Make sure stove top and oven door are secure
	Secure TV
	Secure other entertainment electronics (stereo, DVD, VCR, etc.)
	Secure computer and accessories (laptop, monitor, printer) & anything else that may be loose or may fall over (pad where necessary)
	Close roof vents and windows
	Remove decorative and other items from awnings and store (lights, bird feeders, etc.)
	Shut off all propane bottle valves
	Drain propane lines by lighting stove and letting flame burn out (make sure to have vent on)
	Lock tabs on external range hood vent
	Make sure the fridge hoses are tucked in but still have a little hanging out for refrigerator drainage
	Stow and secure awnings
	Check slide tops for debris and water
	Move items out of the slides' way inside and outside the RV
	Move in slides, making sure to have the door or a window open for airflow when bringing in slide (use walkies to communicate that all is clear and that slide is functioning correctly)
	Make sure air conditioning is off and all other electrical appliances
	Confirm that all sliding trays are latched and secure external storage compartment trays, propane bottle trays, battery trays)
	Clean the toilet
	Empty black tanks (do this first so sewer hose gets flushed with the contents of gray tanks)
	Close black tank valves
	Empty gray tank
	Close gray tank valves
	Irrigate both black and both gray tanks using fresh water while connected to shore water. Use PLENTY of water.
	Empty tanks again.
	Leave some water in black tank for "sloshing" cleaning while driving.
	Make sure all valves are closed and capped
	Add treatment chemicals and a small amount of water to black tank

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	Disconnect sewer hose, and store hose and relating accessories
	Fill fresh water to at least 1/3 full (it's always a good idea to have "some" fresh water onboard)
	Disconnect water hose, and store hose and relating accessories
	Turn off all other propane appliances (water heater, furnace)
	Turn off all RV lights (to prevent unnecessary battery drain)
	Turn off water pump
	Confirm that refrigerator is running on 12 volt or is turned off (refrigerators will stay cold for many hours)
	Disconnect cable TV and telephone line, and store cables
	Disconnect electricity, and store cable and adapters
	Discard all trash
	Stow all remaining external RV features such as hand rails, steps, decks, etc.
	Secure all items carried on outside or roof of RV (chairs, bicycles, coolers, etc.)
	If traveling with pets, make arrangements for their needs in travel vehicle
	Raise rear stabilizer jacks (leave front leveling jacks or tongue jacks down) and keep wheels still chocked
	Remove king pin lock
	Lower truck tail gate before backing up for hitching
	Close front storage compartment door (may not close after truck is in hitched position)
	Hitch RV to tow vehicle:
	Adjust FW height using landing gear so that the king pin is 1/2 to 1 inch below the skid plate
	Visually inspect hitch that all pins are in place
	Unlock and rotate the latch free of groove in handle
	Back truck slowly into trailer. As the trailer king pin enters the hitch the handle will push open then spring closed.
	Visually inspect that the bottom of the pin box is resting on top of the hitch.
	Rotate latch into groove of handle and secure safety pin
	Connect RV breakaway switch cable to the tow vehicle
	Connect RV umbilical cord to the tow vehicle - raise tailgate
	Raise leveling or tongue jacks a couple inches to do pull test. (Do not raise jacks higher than your truck rail clearance amount. This will keep your trailer from falling on your truck if not hitched properly.)
	Confirm that all is clear under the RV (all jacks are raised or removed)
	Do pull test. (Pull forward a few feet to make sure hitch is connected properly - if there is enough room, pull forward far enough to drive off of leveling pads)
	Then raise jacks the rest of the way.
	Remove wheel chocks & stow
	Confirm that all slides are moved in completely and check overall exterior of RV for protruding items
	If RV wheels are resting on leveling pads, move RV off pads, collect and stow (if you weren't able to do during the pull test).
	Lock all external RV doors (including entry door) - double check that all are latched securely
	Check RV and tow vehicle lights (including signal and brake lights)
	Double check that trailer is hitched securely to tow vehicle. Confirm that all safety devices have been correctly applied
	Perform a final walk around. Look all around campsite for forgotten items or trash. Look under and around RV. Confirm again all jacks are up and nothing is protruding from sides or roof.
	Check tow vehicle mirrors, and adjust and clean if necessary
	Record tow vehicle's starting miles:

GENERAL RV TRAVEL CHECKLIST

ARRIVAL

ARRIVAL & CHECK IN	
	Park RV near entrance or office as indicated by signs, doing your best not to block other traffic
	Check in
	Ask if discount is offered for RV club members such as the Good Sam Club, or Escapees, or AARP, (generally 10% to 15% discount on daily rates)
	Request a map of the park and directions on best way to drive to your slot
	Request directions to park facilities of interest, including entry codes, if any
	If arriving after office is closed, look for after-hours check in instructions posted near entrance or office
	Record tow vehicle's ending miles.
LOCATING RV SLOT	
	Find your slot on park map and determine entry and exit paths
	Walk or take alternate transportation to RV slot BEFORE driving RV into park (strongly recommended for large RV's to avoid potential tight spots.)
	Before driving RV into park, determine if park roads can safely accommodate RV entry and exit (keep an eye on narrow roads, sharp corners, low trees, etc.)
	Before driving RV into park, determine if RV will fit into slot and if all slides can be deployed (keep an eye on trees, fences, utility poles, picnic tables, etc.)
	Confirm that slot has expected facilities (electricity with correct amperage and plugs, water, sewer, etc.)
	Test water faucet, especially in freezing weather
	Plan RV approach path and angle especially if this is a back in slot
DRIVING IN, PARKING, & SETTING UP	
	If slot has NO sewer facilities, drive to dump station and empty waste tanks, if needed
	If slot has NO water, drive to water source and fill fresh water tanks, if needed
	Perform a walkie radio check with your spotter (don't rely on cell phones)
	Drive RV into slot and position as desired (be considerate to your neighbors by not crowding too close to their space)
	Confirm that all necessary facilities are reachable from this position (electric, water, sewer, cable TV, etc.)
	Walk around RV to confirm position allows deployment of slides and other RV features without obstruction (consider slide positions as deployed, awnings, steps, decks etc.)
	Check for high obstructions such as tree limbs (even small limbs almost touching RV can cause noise and damage slide covers in wind)
	If clearance cannot be accurately determined, temporarily deploy slides and other features to confirm clearance
	If slides or other features were temporarily deployed to check clearance, move slides, etc. back in until RV is completely parked and level
	Determine if RV is level laterally (side-to-side)
	If RV is NOT level laterally, place leveling pads next to tires on side that needs to be leveled (to mark the spot the tires were at), pull RV forward enough to slide leveling pads into place, then back up RV onto pads. Check Level again.
	Chock trailer wheels
	Place blocks under leveling jacks or tongue jack (to prevent sinking and marking paved surface)
	Lower leveling or tongue jacks (raise trailer) until they support FRONT weight of trailer

GENERAL RV TRAVEL CHECKLIST ARRIVAL

	Gently put truck in REVERSE without giving any gas. This moves the kingpin off the locking bar which allows it to be more easily disengaged. Then, put truck in PARK, brake, and parking brake.
	Put tailgate down
	Disconnect RV umbilical cord from the tow vehicle
	Disconnect RV breakaway switch cable from the tow vehicle
	Unhitch RV from tow vehicle - pull out hitch handle.
	Raise trailer about 1/8" off hitch using landing gear.
	Carefully drive away from trailer. Raise tailgate when clear.
	Install kingpin lock
	If you have an electric outlet tester, use it now
	Make sure breaker is off, then plug in electricity cord. Turn on breaker. Check code on surge protector.
	Level RV lengthwise (use tongue or leveling jacks to raise or lower front)
	Lower or install stabilizing jacks and apply enough tension to minimize RV movement (do NOT place a significant amount of weight on stabilizing jacks or attempt to lift a portion of the RV with them)
	Turn on all propane bottle valves and check for leaks - wait about 5 minutes before lighting gas appliances
	Open oven vent flaps
	Check batteries before bringing slide out
	Check if RV is still level and adjust leveling jacks, if necessary
	Connect cable TV and telephone line
	Connect water hose and water pressure regulator
	If slot has sewer: connect sewer hose and make sure both ends are secure
	Make sure all slide out areas are clear and all basement compartment doors are down
	Deploy slides (from inside RV, confirm that slides form a seal all around - make sure the door, or window, or vent is open before deploying slides (for air flow). Use walkies to communicate that slides are functioning properly.
	Confirm that refrigerator is turned on and running on AC (put on AUTO) or on propane
	Turn on air conditioners or furnace and set thermostat (if needed) - verify voltage in the green before turning on A/C
	Remove items from RV which are kept outside (chairs, grills, etc.)
	Remove all fasteners used to secure cabinet doors and other items
	Return all items to their normal locations
	Raise roof-mounted TV antenna
	Clean solar panels and tilt if necessary
	Lock all external RV panels
	Have fun!!